

America's Finest Charter School
4001 El Cajon Boulevard, San Diego, California 92105

Governing Board Minutes

Meeting of March 12, 2011 at 2:00 PM

This meeting was held at the residence of Jan Perry, Founding Director and Lead Petitioner #2

CALL TO ORDER: 2:00 p.m.

Sandra Martinez called the meeting to order and explained that since this was the first meeting, she would conduct the first meeting. After Board Officers are elected, the Board President will conduct all future meetings.

Roll Call: All Board Members were present as follows:

Frank Walker, President
Angela V. Rieta, Secretary
Frances Perez, Treasurer
Nancy O'Barr, Member
Magdalena Tavasci, Member

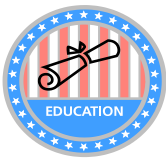
Also, present were Sandra Martinez, Founding Director and Lead Petitioner #1 and Jan Perry, Founding Director and Lead Petitioner #2.

REGULAR SESSION

- I. Welcome/Call to Order** by Sandra Martinez.
- II. Approval of Current Agenda:** All board members approved current agenda. Motion was made by Frank Walker and seconded by Magdalena Tavasci to accept current agenda with 5 Ayes and 0 Nays.
- III. Introductions & Election of Board Officers:** All present introduced themselves and included background information and reason for participation on A.F.C.S. board. Elections were conducted. Procedures and results are included under Action #1.
- IV. Update on Process for Establishing A.F.C.S.:** Sandra Martinez talked about how A.F.C.S. was started and where the charter was in the process of implementation after San Diego Unified School District (Authorizing Sponsor) approved the A.F.C.S. Charter Petition.
- V. Petition/ Bylaws/ Brown Act/Policies:** Sandra Martinez distributed Board Binders to all members with 1) Board Bylaws, 2) Conflict of Interest Policies, 3) 5 Year Budget, 4) Articles of Incorporation, 5) Charter Petition, 6) School Calendar and Daily Schedule, 7) Staff Job Descriptions and 8) Resumes of the Founding Group.

Brochures on the Brown Act were all distributed to the board members. Due to time limitation, Sandra Martinez asked if the Board Policies discussion could be moved to the next board meeting and all members agreed.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact America's Finest Charter School. Notification of 48 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accessibility to that meeting (28 CFR 35.102.35.104).



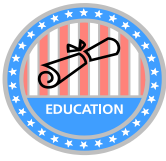
America's Finest Charter School
4001 El Cajon Boulevard, San Diego, California 92105

- VI. Approval of Modification on Organizational Chart:** Sandra Martinez discussed the reasons for the modifications of the organization chart and the board approved modification of such. The procedures are recorded under Action Item #2 on next page.
- VII. Approval of Modification of Bylaws, p. 5:** Sandra Martinez discussed the reason for the modification and the board members voted to accept modification. The procedures are recorded under Action Item #3 on the next page. Specific reason should be listed in minutes.
- VIII. Update on Location & Recruitment:** Jan Perry discussed location and recruitment activities conducted. Good Shepherd Lutheran Church has agreed to explore the possibility of having A.F.C.S. at their site. Recruiters will have "Recruiters' Contracts" to be signed by next board meeting.
- IX. Review of A.F.C.S.'s tentative budget:** Jan Perry reviewed the budget based on 154 students and explained that the goal was to recruit 175 students. She referred to both budgets based on different number of students.
- X. Reimbursement for A.F.C.S. "Start-Up" Work:** Jan Perry explained all the work taken in order to open the school. Receipts were kept and recorded and Jan Perry and Sandra Martinez asked to be reimbursed at the rate of \$40 an hour for most of the "Start-Up" work necessary to open the school. Jan Perry and Sandra Martinez circulated receipts and hours worked with specific tasks that were accomplished. The specific procedures of the board's approval are listed under Action Item #4 Total amount of reimbursements for Jan Perry and Sandra Martinez should be included in the minutes.
- IX. Approval of Contracts for 2 Lead Petitioners/Founding Director:** Sandra Martinez distributed the contract offer for Jan Perry to act as A.F.C.S. Charter Director. After discussion and clarifications, all board members approved the contract. Specific voting details are recorded under Action #5 on next page.
- Sandra Martinez then distributed the contract offer for Sandra Martinez to act as an Independent Contractor. She explained that the contract outlined 20 items as per the IRS Test for Independent Contractors. After discussion and clarifications, all board members approved the contract. Specific voting details are recorded under Action #5 on next page. Specific changes requested should be outlined in the minutes.
- X. Calendar for future Board Meeting from February 2011to June 2012:** All board members agreed to table this topic for further discussion and action to be taken at the next board meeting. Specific voting details are recorded under Action #5 on next page. All members agreed to meet: May 15, 2011 (Sunday) at 1:30 p.m. at "The Noodle House" on 47th and University Ave. in City Heights.

PUBLIC HEARING

This is the appropriate point in the meeting for any members of the audience to speak on matters of special interest or concern not on the present agenda. If they wish to address the Board, they are requested, prior to the meeting, to submit to the Secretary of the Board their names and the subject on which they wish to speak. Time is limited to three minutes for each individual. Individuals wishing to comment on items on the present agenda may do so during

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact America's Finest Charter School. Notification of 48 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accessibility to that meeting (28 CFR 35.102.35.104).



America's Finest Charter School
4001 El Cajon Boulevard, San Diego, California 92105

this portion of the meeting. Complaints about specific personnel are not appropriate for public session. Please submit any complaints to the Board Secretary in writing.

CLOSED SESSION:

RECONVENE TO OPEN SESSION

Report on Closed Session

ACTION ITEMS: BOARD CONSENT AGENDA

Action Item #1. Approval of Board Officers:

Approval of Selection of Board **President**: Frank Walker

Francis Perez made a motion to elect Frank Walker as Board President and it was seconded by Magdalena Tavasci. There were 5 Ayes and 0 Nays.

Approval of selection of **Secretary**: Angela Rieta

Magdalena Tavasci made a motion to elect Angela Rieta as Board Secretary and Nancy O'Barr seconded the motion. There were 5 Ayes and 0 Nays.

Approval of selection of **Treasurer**: Frances Perez

Angela Rieta made a motion to elect Frances Perez as Board Treasurer and Magdalena Tavasci seconded the motion. There were 5 Ayes and 0 Nays.

Action Item #2. Approval of Modification of Organizational Chart:

Frank Walker made a motion to approve the modification of the organization chart and Magdalena Tavasci seconded the motion. There were 5 Ayes and 0 Nays.

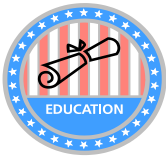
Action Item #3. Approval of Modification of Bylaws, p. 5:

Nancy O'Barr made a motion to approve the modification of page 5 of the Board Bylaws and Frank Walker seconded the motion. There were 5 Ayes and 0 Nays.

Action Item #4. Reimbursement for A.F.C.S. "Start Up" Work:

Magdalena Tavasci made a motion to table this item until next board meeting and Frances Perez seconded the motion. There were 5 Ayes and 0 Nays.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact America's Finest Charter School. Notification of 48 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accessibility to that meeting (28 CFR 35.102.35.104).



America's Finest Charter School
4001 El Cajon Boulevard, San Diego, California 92105

Action Item #5. Approval of Contracts for 2 Lead Petitioners/Founding Directors:

Approval of contracting Founding Director, **Sandra Martinez**, as an Independent Contractor, to serve in the capacity of A.F.C.S. **Charter Consultant**.

France Perez made a motion to approve this contract and Angela Rieta seconded the motion. There were 4 Ayes and 0 Nays. Board Member, Magdalena Tavasci, left the meeting at 3:00 due to a prior engagement.

Approval of contracting Founding Director, **Jan Perry** as **Charter Director**:

France Perez made a motion to approve this contract and Frank Walker seconded the motion. There were 4 Ayes and 0 Nays. Board Member, Magdalena Tavasci, left the meeting at 3:00 due to a prior engagement.

Action Item #6. Approval of Calendar of A.F.C.S. Board Meetings from March 2011 through June 2012:

France Perez made a motion to approve this contract and Angela Rieta seconded the motion. There were 4 Ayes and 0 Nays. Board Member, Magdalena Tavasci left the meeting at 3:00 due to a prior engagement.

Advanced Planning

The next regularly scheduled Governing Board Meeting is to be held on May 15, 2011 (Sunday) at 1:30 p.m. at "The Noodle House" on "47th and University Ave. in City Heights. Board Members are asked to read 5 Board Policies before the next meeting as well as the Brown Act pamphlet.

ADJOURN: The meeting adjourned at 3:52 p.m.

Angela V. Rieta, A.F.C.S. Board Secretary, March 12, 2011

I certify that the above information is true and correct to the best of my knowledge and I agree to abide by all the rules and policies governing the position of Secretary of the Governing Board of America's Finest Charter School.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact America's Finest Charter School. Notification of 48 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accessibility to that meeting (28 CFR 35.102.35.104).