

America's Finest Charter School

4001 El Cajon Blvd., San Diego, CA 92105 (619)546-4176

GOVERNING BOARD MINUTES

Meeting of October 23, 2011 at 2:00 PM

This meeting was held on Sunday, Oct. 23^h, 2011 at Pho Van Restaurant, 4233 El Cajon Blvd. San Diego CA 92105.

CALL TO ORDER: 2:35pm

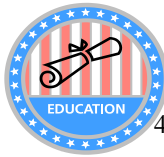
Roll Call

Frank Walker, Board President: Present
Christina Stevens, Treasurer: Present
Diane Gordon, Secretary: Absent
Magdalena Tavasci, Member: Absent
Yesenia Huerta, Member: Present

Jan Perry, Founding Charter Director, Present
Sandra Martinez, Founding Charter Consultant, Present
Nancy O'Barr, Administrative Assistant, Present
Debra Martin, Guardian, Present
Chantel

REGULAR SESSION

- I. Welcome/Call to Order by Frank Walker, President
- II. Approval of Current Agenda: Frank Walker motioned to approve the current agenda with one modification: To change the name of the Parent Board member nominee in Action item V. from David Lee to Debra Martin (Motion, Walker; Second, Huerta; Ayes, 3; Nays, 0; Abs, 0)
- III. Charter Update: **Jan Perry, Director:** Jan updated the board on the construction of a wall between the 6th and 7/8th grade classes; Enrollment is in the high 150's; a Vietnamese class was added on Friday afternoons. This class is open to paying students from outside the school. Also, considering adding a Spanish class; 5% cut in pay for teachers and Arts Instructors and cut in hours for all hourly employees to improve budget situation; Teachers decided to form a Union. A meeting with SDEA has been scheduled for Nov. 1, 2011; 1st ELAC meeting was held on Sep. 27, 2011. Vietnamese and Spanish speaking parents were represented. Parents want optional weekend homework; Every Fri. we sell water and snacks after school; "Our American Stars" Assembly honors outstanding students; The need for better communication with families was noted. It was suggested that room parents notify families. Blackboard connection was also discussed as a good communication tool.; Kiwanis Club has been very supportive and have made several donations; The need for a community Board Member representative was discussed. **Sandra Martinez** updated the board on the "Implementation Grant" application which is in process.



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- IV. Financial Update; Larry Tamayo, ExED, Attachment #1A, 1B
Larry introduced himself and distributed Aug. and Sept. financials. The school was budgeted for 180 students but we only have 150. Budgeted for income and Expenses in the amount of \$1.4M. Current projection of expenses are \$1.5M for the year. Current projection of income is at \$1.3 leaving a budget gap.
The State revolving loan application has not been released. We are trying to meet the essentials including rent, taxes, and payroll. One option is to take an additional loan from Advanced Placement Capital in the amount of \$40,000. Jan Perry felt it is better to raise funds to meet the shortfall rather than let employees go. Another option is the Loan from Dr. O'Barr in the amount of \$37,000.
Additional fundraising plans and ideas include: Gala on Dec. 8th, jog-a-thons, coupons, PTA formation. Debra Martin is interested in helping with coupons or other fundraising.

Action Items:

- V. Addition of community member, Debra Martin, as Board Member
(Motion, Walker; Second, Huerta; Ayes,3; Nays, 0; Abs)
- VI. Loan Approval, Dr. Stephen A. O'Barr \$37,000 at 4.5% interest rate due Mar. 31,2011.
(Motion, Martin ; Second, Stevens; Ayes, 4; Nays, 0; Abs, 0)

PUBLIC HEARING

This is the appropriate point in the meeting for any members of the audience to speak on matters of special interest or concern not on the present agenda. If they wish to address the Board, they are requested, prior to the meeting, to submit to the Secretary of the Board their names and the subject on which they wish to speak. Time is limited to three minutes for each individual. Individuals wishing to comment on items on the present agenda may do so during this portion of the meeting. Complaints about specific personnel are not appropriate for public session. Please submit any complaints to the Board Secretary in writing.

CLOSED SESSION:

RECONVENE TO OPEN SESSION

Report on Closed Session

ACTION ITEMS:

ADVANCED PLANNING

The next regularly scheduled Governing Board Meeting is to be held on Sunday, Nov 13, 2011

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact America's Finest Charter School at (619)546-4176. Notification of 48 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accessibility to that meeting (28 CFR 35.102.35.104)