

August 27, 2021

Dear High School Parents/Guardians,

We know that the pandemic has presented challenges for many students. Offering options to help children who may have struggled with disrupted classroom routines is a priority for us. That's why I want to let you know about Assembly Bill 104, which, among other things, allows parents to opt for changes in students' letter grades to pass/no pass. The form for pass/no pass requests is available on the California Department of Education (CDE) website.

<https://www.cde.ca.gov/ci/gs/ps/documents/gradechange20form.pdf>

This form must be submitted to the high school by September 17, 2021. No requests will be honored after this date.

The CDE website also has a current list of institutions of higher education that will accept a transcript with a pass/no pass grade.

<https://www.cde.ca.gov/ci/gs/ps/ab104surveyresults.asp>

Some postsecondary institutions, including those in other states, may not accept a pass/no pass grade for admissions. If you have questions about a specific institution's policy, we recommend you reach out directly to them. College dual and concurrent enrollment courses are not eligible for letter grade changes as the grades for these courses are assigned by the college. You will receive notification of the transcript change and a copy of the transcript within 15 calendar days from receipt of the grade change application.

Other options offered with the assembly bill include allowing high school juniors and seniors to ask for exemption from certain graduation requirements. While these options won't be appropriate for every child, they may provide an opportunity for some students to catch up. For example, for one year only, seniors at risk of graduating may be granted an extra semester or full school year to complete their diploma.

At America's Finest Charter School, we want to work collaboratively to ensure we're doing what's best for every student and their learning. Please contact Miss Saucedo or Mr Wozniak if you are interested in requesting the pass/no pass option or would like more information about the flexibility outlined in the assembly bill.

Sincerely,

Tim Bagby

Approved on August 27,2021

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