

# **Policy: Special Education Instructional Assistant College Requirements**

## **Job Description**

Job duties for a special education instructional assistant. Special education assistants are often called upon to provide instructional assistance to special education students in the classroom with guidance from the special education teachers, classroom teachers, and the Learning Center.

Special education instructional assistants may tailor lessons to an individual student's needs or assist students with especially challenging assignments. Special education instructional assistants may also monitor and record a student's progress or behavior in an effort to better meet a student's needs.

Instructional assistants may also work closely with teachers to prepare lesson plans that best fit the needs of their students. They may also clean the classroom and prepare demonstrations or visual aids for specific lessons.

## **Requirements**

America's Finest Charter School require special education instructional assistants to have earned a high school diploma or its equivalent. AFCS requires that instructional assistants have completed some college coursework. Many colleges offer associate's degrees or certificate programs specifically for students interested in becoming instructional assistants. Specializations are often available for students who want to work with special education students.

AFCS has rigorous standards Instructional Assistants must have at least an associate's degree or must take 6 units of classes per semester. Each assistant is required to turn in their class schedule and grades to the administrative assistant. In most cases, special education instructional assistants also receive on-the-job training.

In addition to meeting educational requirements, special education assistants must also be able to meet the physical demands of the job, which include stooping, kneeling and lifting. Instructional Assistants are often required to be both CPR and First Aid certified.

Special education instructional assistants assist students with special needs who require extra help in school. Their duties depend on the specific needs of the students they're work.

First Reading:

Second Reading:

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