



America's Finest Charter School

Subject: School Connected Organizations

Policy #1000-11

10. Evidence of liability insurance as required by law.

Authorizations shall be automatically renewed each year. The Director may recommend that authorizations be revoked by the Board if considered necessary.

Any program, fund-raiser, or other activity sponsored by parent/guardian clubs shall be authorized and conducted according to Board policy, procedures, and school rules. Announcements of events and related parent/guardian permission slips shall clearly indicate that the activity or event is sponsored by the parent/guardian organization, not by the school.

Parent/guardian clubs shall not hire School employees without prior approval from the Director.

School-connected organizations shall present the Director an annual financial statement showing all expenditures and all income from fund-raisers. School-connected organizations automatically grant the School the right to audit their financial records at any time, either by School personnel or by a CPA.

First Reading: 2/12/2012

Second Reading:

Adopted: 2/12/2012



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Within five working days of obtaining knowledge of any injury which results in lost time beyond the date of the injury or which requires medical treatment beyond first aid, the Director shall file a complete report of the injury with the school's insurer.

Employee Responsibilities

Upon receiving treatment for a work-related injury, the employee shall obtain a medical verification of his/her condition, indicating any limitations on the employee's ability to work, the anticipated time needed for recovery from these limitations, and the type of work modification needed.

The school has designated a medical carrier where employees will be taken in case of a work-related injury. Employees who wish to be taken to their personal physician for treatment of work-related injuries must have a written request on file with the Director. It is the employee's responsibility to inform his/her supervisor that he/she has such a request on file.

To qualify for workers' compensation, employees must notify their supervisor of a work-related injury within 30 days.

First Reading:

Second Reading:

Adopted: